

STATE BANK OF INDIA OFFICERS' ASSOCIATION

(BENGAL CIRCLE)

(Registered under Trade Unions Act 1926-Regd. No. 6908)

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Circular No. 134/2019

Date : 16.10.2019

To All Members (Please Circulate)

We reproduce hereunder the Circular No. 97 dated 16.10.2019 issued by the General Secretary, All India State Bank Officers' Federation, the contents of which are self-explicit.

With revolutionary greetings,

Shubhajyoti Chattopadhyay
(General Secretary)

To all our Affiliates / Members:

Reimbursement of 4-in1, Entertainment, Telephone in HRMS Introduction of Straight Through Process

We have sent a communication to the DMD (HR) & CDO, State Bank of India, on the captioned subject.

A copy is enclosed for information.

Yours comradely,

(Soumya Datta)
General Secretary

No.6466/64/19

Date: 15.10.2019

The Deputy Managing Director (HR) & CDO
State Bank of India,
Corporate Centre, Nariman Point,
Mumbai.

Dear Sir

Reimbursement of 4-in1, Entertainment, Telephone in HRMS Introduction of Straight Through Process

You are aware that as per extant practice officers seeking reimbursement of 4in 1, entertainment and telephone expenditure will have to apply in HRMS Portal, which needs to be authorized by an identified 'Approver' requiring manual intervention. Incidentally, the reimbursement of furniture maintenance allowance does not require any manual intervention and instant credit on the same day is afforded by way of 'Straight Through Process'

2. Many a time we observe that such claims are not authorized immediately for sundry reasons like the 'Approver' being on leave, on deputation, on transfer or on retirement, etc. In particular, during the transfer exercise such instances become pain-points and reimbursement is inordinately delayed causing angst and resentment.

3. With the evolution of HRMS, availability of data, parameterization of eligible amount for various scales and grades, it would be in fitness of things to examine and bring in a Straight Through Process for reimbursement of 4-in1 and Entertainment expenditure in HRMS. Similar approach may please be examined in case of other routine claims like, mobile/telephone bills etc. Incidentally, such facilities have already been introduced in some PSU Banks.

4. We, therefore, request you to initiate the necessary steps so that the same can be implemented at an early date.

With best regards,

Yours sincerely

Soumya Datta
General Secretary

Shubhajyoti Chattopadhyay
General Secretary
Mobile : 9434551152