## STATE BANK OF INDIA OFFICERS' ASSOCIATION



#### (BENGAL CIRCLE)

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Circular No. 137/2020 Date: 02.08.2020

#### To All Members (Please Circulate)

# EMPOWERMENT SERIES WEEKLY KNOWLEDGE UPDATE (26.07.2020 to 01.08.2020)

Under empowerment series, gist of e-circulars for the period from 26.07.2020 to 01.08.2020 have been compiled with an endeavour to outspread amongst the members. This compilation is appended to "WEEKLY KNOWLEDGE UPDATE" for wide circulation.

#### SYNOPSIS OF CIRCULARS ISSUED BETWEEN 26.07.2020 TO 01.08.2020

| DATE       | SL. NO | CIRCULAR NO.                  | TOPIC  | GIST OF THE CIRCULAR   |
|------------|--------|-------------------------------|--|--|
| 27.07.2020 | 444    | NBG/RE,H&HD-HL/26/2020-21     | PRE SANCTION SURVEY OF OFFICE/WORKPLACE ADDRESS  | Due to Covid situation, the pre sanction survey of Office/ workplace in respect of Home Loans and Home top up loans no waived subject to certain conditions.                           |
| 27.07.2020 | 445    | NBG/ABU/PD-TRACTOR/5/2020-21  | APPROVAL OF VARIOUS TRACTOR MODELS MANUFACTURER: PREET TRACTORS PVT LTD  | Preet 995 Challenger, Preet 6049-1, Preet 3549 Challenger, Preet 4549 Challenger – model of Tractors by Preet Tractors now included in the list of Approved Models of Tractors.        |
| 27.07.2020 | 446    | NBG/CVE-BU/GENERAL/9/2020-21  | CVE BU- SBI GENERAL<br>BUSINESS CONVENTION PROG<br>(UDAAN) 2020-21   | The campaign from 01.04.2020 – 31.03.2021. Top qualifiers will be felicitated by MD (R&DB).  |
| 27.07.2020 | 447    | R&DB/CM&CS-CS/4/2020-21       | GRAHAK SANTHRUPTI<br>CAMPAIGN – FOR ZEROISING OF<br>COMPLAINTS IN THREE<br>CATEGORIES OF COMPLAINTS                              | Grahak santhrupti Campaign for Zeroing the 3 categories of complaints viz., transfer of accounts, staff misbehavior and Deceased settlement from 01.08.2020 to 31.10.2020.             |
| 27.07.2020 | 448    | NBG/PB/C^ITU-DSP/5/2020-21    | CORPORATE & INTERNATIONAL TIE-UPS - RENAMING PARA MILITARY SALARY PACKAGE (PMSP) TO CENTRAL ARMED POLICE SALARYU PACKAGE (CAPSP) | Renaming of PMSP to CAPSP, includes Salary package for personnel of all Para Military Forces viz. BSF, CISF, CRPF, ITBP, NSG & Shashastra Seema Bal (SSB). Also includes RPF and RPSF. |
| 27.07.2020 | 449    | NBG/S,E/SCFU-e-DFS/82/2020-21 | E-DFS RNEWAL TIE UP WITH MODIFICATION FOR FINANCING THEIR DISTRIBUTORS/ DEALERS OF M/S. MINDA DISTRIBUTION & SERVICES LTD (MDSL) | e-DFS Modification and renewal   |
| 27.07.2020 | 450    | NBG/S,E/SCFU-e-DFS/83/2020-21 | E-DFS RNEWAL TIE UP WITH MODIFICATION FOR FINANCING THEIR DISTRIBUTORS/ DEALERS OF M/S. SUZUKI MOTORCYCLES INDIA PVT LTD (SMIPL) | e-DFS Modification and renewal   |
| 27.07.2020 | 451    | NBG/S,E/SCFU-e-DFS/84/2020-21 | E-DFS RNEWAL TIE UP WITH M/S<br>RECKITT BENCHISER (I) PVT LTD<br>(RBIPL) FOR FINANCING THEIR<br>DISTRIBUTORS/ DEALERS            | e-DFS renewal  |
| 27.07.2020 | 452    | NBG/S,E/SCFU-e-DFS/85/2020-21 | E-DFS RNEWAL TIE UP WITH M/S. DAIKIN AIR CONDITIONNG INDIA PVT LTD FOR FINANCING THEIR DISTRIBUTORS/ DEALERS                     | e-DFS renewal  |
| 27.07.2020 | 453    | CRO/CPPD-ADV/61/2020-21       | PERFECTION OF SECURITY(IES)<br>CHARGED TO THE BANK   | Ensure that every security ID/ Coll. Number created in CBS, the position of 'Perfection of Security' is to be mandatorily updated through Screen 063823/063822.                        |

Shubhajyoti Chattopadhyay

General Secretary Mobile: 9434551152

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| DATE       | SL. NO | CIRCULAR NO.                        | TOPIC   | GIST OF THE CIRCULAR  |
|------------|--------|-------------------------------------|---|---|
| 28.07.2020 | 454    | NBG/GAD-PENSION/12/2020-21          | RBI NOTIFICATION MASTER CIRCULAR – DISBURSEMENT OF GOVT. PENSION BY AGENCY BANKS INCLULDING UPDATED HAND BOOK ON PENSION PAYMENT  | As per the Revised RBI Master circular, Bank brought revised and updated Handbook on Pension Payment. The changes are a) The banks will credit pension to pension accounts as per Pension Payment Authorities b) strictly implement the instructions by RBI regarding facilities provided to Sick and Disabled persons c) Issue system generated ack. Of Life certificates etc              |
| 28.07.2020 | 455    | R&DB/OPS-KYC/KYC/5/2020-21          | RELAXATION IN KYC<br>REQUIREMENT FOR SMALL<br>ACCOUNTS  | The Validity of Small Accounts under Liberalised KYC further extended upto 30.09.2020. Partial freezing kept abeyance till 30.09.2020.  |
| 28.07.2020 | 456    | NBG/SME/SCFU-e-DFS/86/ 2020-21      | RENEWAL OF E-DFS TIE UP<br>WITH M/S TATA HITACHI<br>CONSTRUCTION MACHINERY<br>COMPNAY PVTD LTD. (THCM)                            | e-DFS renewal   |
| 28.07.2020 | 457    | NBG/SME/SCFU-e-DFS/87/ 2020-21      | RENEWAL OF E-DFS TIE UP<br>WITH M/S HONDA CARS INDIA<br>LTD – SPARE PARTS DIVISION<br>(HCIL-SPID)                                 | e-DFS renewal   |
| 28.07.2020 | 458    | CDO/P&HRD/PM/ 29/2020-21            | STAFF SUPERVISING FURTHER<br>EXTENSION OF LAST DATE FOR<br>SUBMISSION OF ASSETS AND<br>LIABILITIES STATEMENT                      | The last date for submission of Assets and Liaibilities extended upto 31.08.2020 for the FY 2019-20   |
| 28.07.2020 | 459    | IT/GLOBALIT-ITRSNC/6/ 2020-21       | MERGER OF AGENCY CLEARING<br>CELL WITH ATM DEDICATED<br>ACCOUNTING UNIT (ATM DAU)   | Agency Clearing Cell (9000) merged with ATM DAU(4292) wef 20.05.20. Both will work under GITC and all the work till now looking after by Agency clearing cell now undertaken by ATM DAU.  |
| 28.07.2029 | 460    | R&DB/AGNYBKG/CC/1/2020-2            | DETECTION AND IMPOUNDING OF COUNTERFIET NOTES   | As per RBI Master circular, a) Ensure All Rs.100/- above notes should be machine processed b) ensure detection, impounding and reporting of Counterfeit notes as prescribed c) Design and features of all notes should be brought into the notice of all staff d) Display the same in the Banking hall prominently.   |
| 28.07.2020 | 461    | R&DB/AGNYBKG/CC/2/2020-21           | SCHEME OF PENALTIES   | As per RBI Master Circular, various penalties will be levied if the operating functionaries not followed meticulous compliances of RBI directives for exchange of coins, remittances sent to RBI, detection, impounding and reporting of counterfeit notes and operations of Currency Chests. Etc   |
| 28.07.2020 | 462    | R&DB/AGNYBKG/CC/3/2020-21           | FACILITY FOR EXCHANGE OF NOTES AND COINS  | Every year in the month of July RBI releases Master Circular, accordingly bank will issue the guidelines. The changes are 1) No branch should refuse to accept small coin notes and /or coins. All coins from 50ps to Rs.20/- will continue to be legal tender. 2) Notes with slogans, political or religious messages, scribbling, stain etc are unfit and cease to exist as legal tender. |
| 28.07.2020 | 463    | R&DB/AGNYBKG/NACH/4/2020-21         | NATIONAL AUTOMATED CLEARING HOUSE (NACH) ANNAUL MAINTENANCE CHARGES FOR MANDATES  | As per NPCI guidelines, AMC for NACH mandates to be levied wef FY 2020-21. The charges per mandate are as follows: a)Rs.1/-pa for 1st year b) Rs.2/- pa for 2nd & 3rd year c) Rs.3/- pa for 4th & 5th year and d) Rs.5/- pa from 6th year onwards.  |
| 29.07.2020 | 464    | CFO/FRT/TAX/6/2020-21               | CASH WITHDRAWLS EXCEEDING 1 CRORE TDS UNDER SEC.194N CHANGES EFFETIVE FROM 01.07.2020 – TDS ON CASH WITHDRAWALS EXCEEDING 20 LACS | In case of Rs.20lacs and above cash withdrawals, branches have recover tax manually from the customers. IT return can be filed by simply providing PAN of customer using a utility through www.incometaxindiaefiling.gov.in site etc given full details in annexures and in circular.   |
| 29.07.2020 | 465    | NBG/ABU/PDM-AGRIO GEN/6/<br>2020-21 | MASTER CIRCULAR ON SHG<br>BANK LINKAGE PROGRAMME<br>(2020-2021)   | Revised Master circular on SHG Bank Credit<br>Linkage Programme issued for the year 2020-<br>2021   |
| 29.07.2020 | 466    | NBG/SME/SCFU-e-DFS/88/ 2020-21      | RENEWAL OF TIEUP WITH<br>MODIFICATION TATA MOTOR<br>LTD PV SPARES   | e-DFS renewal with Modifications.   |

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|------------|--------|---|---|---|
| 29.07.2020 | 467    | CRO/CPPD-ADV/62/2020-21                                 | MONITORING OF ADVANCES  | Operating Units/ Branches should peruse CARO (Companies Auditors Report Order) and if needs seek clarification from the borrowers/ units if any adverse comments made by the Auditor. And verification of related parties transactions and end use of funds included in the work of 'Concurrent Auditors'   |
| 29.07.2020 | 468    | NBG/PBU/LIMA-NOMINAT/9/ 2020-<br>21                     | SOP – NOMINATION FACILITY –<br>BANK DEPOSITS, SAFE DEPOSIT<br>LOCKERS AND SAFE CUSTODY<br>ARTICLES  | A Revised SOP on creation of Nomination for Bank deposits, safe deposit lockers and safe custody articles along with Nomination forms available in the Annexures of the circular.   |
| 29.07 2020 | 469    | NBG/SME/SCFU-SCF/89-2020-21                             | RENEWAL OF TIEUP WITH MODIFICATION ASHOK LEYLAND LTD MCV & HCV  | Supply Chain Finance – Renewal with Modification.   |
| 30.07.2020 | 470    | Stressed Assets Resolution<br>Group/SARG/OTS/10/2020-21 | EXTENSION IN TIMELINE TILL<br>31ST AUGUST 2020, FOR<br>PAYMENT OBLIGATIONS UNDER<br>SBI OTS 2019/GENERAL  | Payment obligations under SBI OTS further extended upto 31.08.2020. The extension available only for the case where first two instalments ( 5%/15% or 20%/25%) received within the time period of 30 and 60 days  |
| 30.07.2020 | 471    | R&DB/OPS-KYC/KYC/6/2020-21                              | SEEDING/CHANGE OF MOBILE<br>NUMBER SMS BASED<br>VALIDATION  | A new SMS based functionality for validating of seeding/ changing of Mobile Numbers in CBS introduced. It has 2 parts 1) SMS based validation of mobile no. 2) OTP & transaction alert SMS messages will not be sent to non-validated mobile nos. INB can be activated only after validation of mobile No.in CBS. Customer should send reply "YES" to messages.   |
| 30.07.2020 | 472    | NBG/PBU/LIMA/TD/10/2020-21                              | FLOATING RATE BULK TERM DEPOSIT   | A New product "Floating Rate Bulk Term Deposit" int rate linked to EBR (Repo Rate) wef 01.08.2020.  |
| 30.07.2020 | 473    | NBG/PBBU/NRI-LRS/11/2020-21                             | LIBERALISED REMITTANCE SCHEME(LRS) OF RBI: CHECKING INDUSTRY LEVEL BRANCH OF LIMIT MONITORING OF UTILIZATION UNDER LRS ON XBRL PLATFORM OF RBI. | Limit under LRS should be monitored through XBRL platform of RBI to avoid 'Industry Level Breach' before effecting remittance.  |
| 30.07.2020 | 474    | R&DB/PBU/CD&e-COM-GL/8/2020-<br>21                      | PBBU:GOLD LOANS CAMPAIGN<br>"SWARNA KIRAN 2.0" FROM 1ST<br>AUGUST TO 30TH SEPTEMBER<br>2020   | 'Swarna Kiran 2.0' a new Personal Gold Loan Campaign starts from 01.08.2020 to 30.09.2020.  |
| 30.07 2020 | 475    | NBG/RE,H&HD-HL/27/2020-21                               | ABHILASHA HOME LOAN<br>SCHEME : REPOSITIONING OF<br>PRODUCTS UNDER PMAY(U)<br>CLSS  | PMAY (U) -CLSS is repositioned as "Abhilasha" scheme. All Home Loans products have now been rolled out into a single package 'Abhilasha Home Loan scheme'. Applicable to different categories like EWS, LIG, MIG1 and MIGII.  |
| 30.07.2020 | 476    | IT/GLOBALIT-ITRSNC/7/2020-21                            | CAMPAIGN NAME: "PROJECT AAROHAN" CAMPAIGN FROM 01.08.2020 TO 30.09.2020 CAMPAIGN FOR RECONCILIATION OF BGL ACCOUNTS AND IMPROVEMENT IN KRIS     | Campaign starts from 01.08.2020 to 30.09.2020 for reconciliation of BGL accounts. Special features like 1) rolled over entries in 98731 & 98728 reconciled before 30.09 2) No fresh roll over of BGL in any of the BGLs covered 3) NIL NPA in reconciliatory BGL a/cs as on 30.09 and 4) 25% reduction in Non reconciliatory static BGL NPA balances.   |
| 30.07.2020 | 477    | IT/GLOBALIT-ISD/8/2020-21                               | BLOCKING OF MOBILE APPS BY<br>GOVERNMENT OF INDIA CAM<br>SCANNER NOT TO BE USED FOR<br>SCANNING OF DOCUMENTS                                    | As Govt. of India blocked 59 mobile apps of China based, because these are found engaged in activities which are prejudicial to our country's sovereignty and integrity, defense, security & public order. So, all staff requested to not to use Cam Scanner or any other unauthorized app for scanning of Bank Documents   |
| 31.07.2020 | 478    | CFO/FRT-GENERAL/7/2020-21                               | BGL AND PARKING ACCOUNTS  | On yearly review, 1) all dept.to review their BGL/parking accounts and if not to be converted as reconciliatory BGLs, report to RMC by 31.08.2020. 2) If RMC not permitted, those BGLs to be converted as reconciliatory BGLs. 3) The parking accounts if needed to be opened under product code 5016-2401 only and should inform to GITC to remove from Suspicious CA lists. 4) The permission for opening of BGLs held with FRT dept. |

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|------------|--------|--|---|---|
| 31.07.2020 | 479    | NBG/SME/SCFU-e-DFS/ 90/2020-21         | COVID-19 REGULATORY PACKAGECREDIT PERIOD EXTENSION FOR E-DFS /MDFS DEALERS  | Extension of Covid 19 regulatory package credit period upto 90 days for e-DFS and m-DFS, invoices falling due between 01.06.20 to 31.08.2020.   |
| 31.07.2020 | 480    | NBG/PBBU-PMD-GL/5/2020-21              | GOLD LOANS : AGRI GOLD<br>LOAND AND PBBU GOLD LOAN<br>MARKET VALUE AND ADVANCE<br>VALUE OF GOLD EFFECTIVE<br>FROM 01/08/2020  | Market & Advance Value of Gold for Gold Loans.  |
| 31.07.2020 | 481    | NBG/SMEBU-SME ADVANC/<br>31/2020-21    | SME BUSINESS UNIT: NEW PRODUCT: DISTRESSED ASSETS FUND – SUBORDINATE DEBT FOR STRESSED MSMES (DAF SDSM) UNDER CREDIT GUARANTEE SCHEME FOR SUBORDINATE DEBT (CGSSD)  | A new product Distressed Assets Fund – Subordinate debt for stressed MSMES under CGSSD scheme launched. Scheme details along with required documents, FAQ given in Annxures of the Circular.  |
| 31.07.2020 | 482    | AML-CFT/AML-<br>CFT/MEASURES/5/2020-21 | AML-CFT GUIDELINES FOR<br>BRANCHES : NAME SCREENING<br>PROCESS  | 3 steps mentioned. 1) Name and ID match with the existing CIF and verifies with -ve lists. 2) process to be followed with match with ISIS or Al Quidaetc 3) After due diligence a/cs opened but Name only matched the report should sent to RBO on monthly basis. |
| 31.07.2020 | 483    | R&DB/CD&e-COM/Demand<br>Loan/9/2020-21 | PERSONAL BANKING ADVANCES LOAN AGAINST BANKS TIME DEPOSITS (DOMESTIC) CONCESSION OF 0.50 % IN ROI FOR YONO AND INB CHANNEL TILL 30.09.2020.   | Interest concession of 0.50 % in ROI extended till 30.09.2020 to Advances against Bank Deposits (Domestic) for Yono and INB Channels.   |
| 31.07.2020 | 484    | NBG/SME/SCFU/e-DFS/91/ 2020-21         | E-DFS PROPOSED CAMPAIGN "E-<br>DFS KA SIKANDAR 5.0" FOR NEW<br>PROPOSALS UNDER E-DFS<br>FROM 01.08.2020 TO 31.10.2020   | New Campaign for new business under E-DFS category launched from 01.08.2020 to 31.10.2020.  |
| 31.07.2020 | 485    | NBG/RE,H&HD-HL/28/2020-21              | REHBU: RANKING MATRIX FOR DGM (REHBU) OF CIRCLES  | Bank is proposed to rank DGMs(RE) of the Circles on monthly basis wef July 2020 in 6 parameters with 174 sub parameters for 100 marks. And proposed to review the ranking matrix after 3 months.  |
| 31.07.2020 | 486    | R&DB/S&DB/YONO/10/2020-21              | YONO FINANCIAL SUPERSTORE-<br>STAFF CAMPAIGN "PAI<br>MONSOON DHAMAKA" FROM<br>03.08.2020 UPTO 21.08.2020 A<br>Staff Campaign on Yono Financial<br>Superstore under SBI General<br>Insurance – PAI named as "PAI<br>Mansoon Chamaka" from<br>03.08.2020 to 21.08.2020. | A Staff Campaign on Yono Financial Superstore under SBI General Insurance – PAI named as "PAI Mansoon Chamaka" from 03.08.2020 to 21.08.2020  |

With revolutionary greetings,

Shubhajyoti Chattopadhyay (General Secretary)

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