

# STATE BANK OF INDIA OFFICERS' ASSOCIATION

## (BENGAL CIRCLE)

(Registered under Trade Unions Act 1926-Regd. No. 6908)

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Circular No. 99/2022

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### To All Members (Please Circulate)

### ANNUAL TRANSFER EXERCISE MID-ACADEMIC YEAR TRANSFER ALLOWANCE

Comrades,

You are aware that the Annual transfer exercise takes place in the month of June and consequently officers are transferred to new locations leaving their family and children at previous place of posting. This has an impact on the education of the children of the officers who are transferred at other place during the mid-academic year. As a consequence of the effect of mid-academic year transfer and as per demand of our Federation, bank has extended a facility of availing Mid-Academic Year Transfer Allowance for the officers. In terms of H.R. Hand Book Vol-1, the eligibility of such allowances has been stated as:

- i) If an officer is transferred from one place to another in the midst of an academic year and if he has one or more children studying in school/ college, in the former place, amid academic year transfer allowance of Rs. 1650/- p.m. (w.e.f. 01.11.2020) will be payable to him from the date he reports to the latter place upto the end of the academic year in respect of all the children, provided that such allowance shall cease if all the children cease studying at the former place.
- ii) It has been clarified that the allowance will be paid if the officer has one or more children studying in a convenient place also and not only at the place of his former posting.
- iii) The allowance would be payable till the completion of the academic year or till the children cease to study or join the official at the place of his posting, whichever is earlier, regardless of the number of times he is transferred in the meantime. Probationary Officers and Trainee Officers are also eligible for the allowance on the above basis.
- iv) In the case of an employee whose promotion takes effect from the date of his reporting at the branch to which he is posted, he would be eligible for payment of mid academic year transfer allowance as applicable to Supervising Staff.
- v) The allowance is payable even in case where the children are studying in nursery or kindergarten.
- vi) An officer who had been issued a transfer order before the commencement of the academic year but who is relieved of his duties only after the commencement of the academic year due to administrative reasons may be paid mid academic year transfer allowance for the period from the date of commencement of the academic year to the date the officer is actually relieved from the previous branch in case the officer has already shifted his family to the place of his next posting and got his child/children admitted in school/college there at.

02. The above facility has been earned through the protracted negotiation by our Federation with the management through bilateral forum. So, it is our legitimate right to avail such facility in eligible cases. But as per feedback received, it has been observed that only very few officers had applied for mid-academic year transfer allowance. This might have happened due to our ignorance, negligence or work pressure.

03. In this regard, one can get the prescribed format for applying mid-academic year transfer allowance that is available as under:

**Kolkata Circle → Utilities → Download Forms → (Click to download 'Mid Academic Transfer Allowance')**

The application would be sanctioned by the controlling office and thereafter it has to be entered in HRMS site by the branch/ office through maker/checker functionality.

04. As an initiative of increasing awareness amongst the members, we shall be happy if this year all the eligible officers get the benefit of the mid-academic year transfer allowance, a hard earned facility.

“Stay Safe, Stay Healthy”

#BankBachaoDeshBachao

With greetings,

**Shubhajyoti Chattopadhyay**  
(General Secretary)

**Shubhajyoti Chattopadhyay**

General Secretary  
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